



Forward Plan - Cabinet

Cabinet members

Portfolio

Council Leader

Name

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This Forward Plan contains details of all the key decisions that are planned to be taken by Cabinet over the next four months. It will be updated and published on the Council website www.cheltenham.gov.uk on or near 16th of every month.



Key decision

A 'Key decision' is:-

- any Cabinet decision which requires a budget expenditure or saving of £100,000 or more;
- any Cabinet decision relating to the acquisition or disposal of land or an interest in land with a value in excess of £250,000
- any Cabinet decision which has borough wide significance or one on which members of the Cheltenham Community would reasonably expect to be notified or consulted

Non-key decision

For additional information and completeness the Forward Plan also contains those items to be considered by Cabinet which are outside the definition of a key decision as outlined above.

An asterisk (*) against a decision indicates the item has been added or amended since the last forward plan was published.

Overview and scrutiny committees

The work of the Cabinet is scrutinised by three overview and scrutiny committees which monitor the work of the relevant Deputies within their remit. They are:

- economy and business improvement (EBI) -
- social and community (S&C)
- environment (ENV)

The Cabinet will normally meet every four weeks. Meetings will normally start at 6pm and are usually held in the Pittville Room at the Municipal Offices. The dates of Council, Cabinet, Overview and Scrutiny and other committee meetings can be found on the Council website: www.cheltenham.gov.uk


Contacting us




For more information or to give us your views on any of the items included in this plan, contact the officer or the portfolio holder shown next to the item.

For information on visiting meetings or asking questions at Council itself, please contact Rosalind Reeves, Democratic Services Manager telephone 01242 77 4937, email rosalind.reeves@cheltenham.gov.uk


For a copy of the forward plan please call Rosalind Reeves, telephone 01242 774 937, email rosalind.reeves@cheltenham.gov.uk

Forward Plan / Workprogramme									
Meeting Date	Decision making body	Decision type	Report title and brief summary of issue	Policy Implications / decisions req'd	Officer Approval level	Cabinet Member responsible for decision	Consultation details	Reports and documents	Contact details
19/01/10	Cabinet	Non Key	To agree the anti-social behaviour action plan for 2009/10 (deferred from 8/12/09 to allow liaison with the County re their plan)		SLT 5 Jan	Housing and Safety			Trevor Gladding Community Safety and Licensing Manager

19/01/10	Cabinet	Key 	Housing Renewal Policy A report recommending the Council's policy regarding housing renewal, including grant policy and policy responses to stock condition, vacant property and housing enforcement	Central government requirement - shapes council's approach to private sector renewal, grant expenditure and housing enforcement	SLT 5 Jan	Housing and Safety	Ongoing via Community Plan and CSP. District Authorities in Gloucestershire Care & Repair Cheltenham	Regulatory Reform (Housing Assistance) (England and Wales) Order 2002. Existing renewal policy and subsequent updates resulting from grant policy reports to Cabinet Bid for Private Sector Renewal Funding 2009/10	Mark Nelson Environmental Health Manager
19/01/10	Cabinet	Non Key	Comprehensive Area Assessment results including Use of Resources and managing performance assessments 2008/09		SLT 5 Jan	Leader			Richard Gibson Policy and Partnerships Manager

19/01/10	Cabinet	Key 	Customer Access Strategy	Approval of the customer access strategy	SLT 5 Jan	Corporate Services	To be determined	Draft Customer Access Strategy	John Steed Head of Service Development
19/01/10	Cabinet	Key 	ICT Strategy	Approval of the ICT strategy	SLT 5 Jan	Corporate Services	Meetings with all DMT's, selected councillors, Strategic Directors and others. Questionnaire to all service users and others to be determined.	Draft ICT Strategy	Rachel McKinnon ICT Business Support Manager
19/01/10	Cabinet	Non-key	Corporate Enforcement Policy	Updating the policy framework for enforcement decisions.	SLT	Housing and Safety	None, but draft policy will be available on the website.	various	Barbara Exley Head of Service Safer Communities
19/01/10	Cabinet	Key 	Re-organisation of Waste Collection/bulking arrangements at depot.		SLT 5 Jan	Sustainability			Rob Bell AD Operations

19/01/10	Cabinet		*10:10 Initiative Report - A campaign to reduce carbon emissions by 10% in 2010		SLT 5 Jan	Sustainability			Gill Morris, Partnerships Officer
19/01/10	Cabinet		*A Dispersal Order covering the Kingsditch Trading Estate area		SLT 5 Jan	Housing and Safety			Trevor Gladding Community Safety and Licensing Manager
09/02/10	Cabinet	Key 	Annual Investment Strategy 2010/11 Incorporating the approval of financial instruments with limits to be used in managing the council's cashflow/treasury management activity	Policy on investment/ treasury management		Finance and Community Development	Treasury Management Panel	Cipfa treasury management code	Mark Sheldon Chief Finance Officer

09/02/10	Cabinet	Key 	Final budget proposals 2010/11 Final HRA and GF budget proposals for the financial year 2010/11 including the level of council tax, taking into account responses to consultation on interim budget proposals	Approval of final budget proposals for recommendation to Council.	SLT	Finance and Community Development	Leader, wide public and stakeholder consultation	DCLG funding circulars, internal assessment of necessary inflationary increases	Mark Sheldon Chief Finance Officer
09/02/10	Cabinet		2010-2015 Corporate Strategy	Approval before Council on 12/02/10	SLT 2 Feb	Leader			Richard Gibson, Policy and Partnerships Manager

09/02/10	Cabinet	Non Key	*Housing Needs Assessment	Evidence base to inform development of County wide Housing Strategy to be adopted in June 2010 following consultation	AD - Communtiy services	Housing and Safety	Results delivered to stakeholders Dec 01 2009. Consultation programme for strategy written in response to this evidence base currently under development in preparation for adoption of strategy in june 2010		Kath Chamberlain Service Manager Stronger Communities
16/03/10	Cabinet	Non Key	Community value lettings. Renting properties below the market rate to benefit the community	To agree an approach on properites which would form the basis of a policy framework for the future		Built Environment			Mike Redman AD Built Environment Joanna Sill Property Surveyor

16/03/10	Cabinet		Council's Action Plan 2010 - 2011		SLT 2 Mar	Leader			Richard Gibson Policy and Partnerships Manager
16/03/10	Cabinet		Feedback on Neighbourhood Management consultation		SLT 2 Mar	Finance and Community Development			Richard Gibson, Policy and Partnerships Manager
16/03/10	Cabinet		Asset Management Plan			Built Environment			Mike Redman AD Built Environment
27/04/10	Cabinet		*HR/ICT Shared Service		SLT 13 Apr	Corporate Services			Jackie Tavener, AD Customer Access and Service Transformation

27/04/10	Cabinet		Quarterly Budget monitoring report – position to end February 2010 Report on the financial position on revenue and capital budgets at regular intervals during the financial year	Should financial monitoring highlight any significant variances then decisions may need to be made in respect of remedial action or an approval to revise the budget or additional use of general reserves	SLT	Finance and Community Development	Legal and HR	Budget monitoring with budget holders	Paul Jones Head of Financial Services