



Forward Plan - Cabinet

Cabinet members

Portfolio

Council Leader

Name

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This Forward Plan contains details of all the key decisions that are planned to be taken by Cabinet over the next four months. It will be updated and published on the Council website www.cheltenham.gov.uk on or near 16th of every month.



Key decision

A 'Key decision' is:-

- any Cabinet decision which requires a budget expenditure or saving of £100,000 or more;
- any Cabinet decision relating to the acquisition or disposal of land or an interest in land with a value in excess of £250,000
- any Cabinet decision which has borough wide significance or one on which members of the Cheltenham Community would reasonably expect to be notified or consulted

Non-key decision

For additional information and completeness the Forward Plan also contains those items to be considered by Cabinet which are outside the definition of a key decision as outlined above.

An asterisk (*) against a decision indicates the item has been added or amended since the last forward plan was published.

Overview and scrutiny committees

The work of the Cabinet is scrutinised by three overview and scrutiny committees which monitor the work of the relevant Deputies within their remit. They are:

- economy and business improvement (EBI) -
- social and community (S&C)
- environment (ENV)

The Cabinet will normally meet every four weeks. Meetings will normally start at 6pm and are usually held in the Pittville Room at the Municipal Offices. The dates of Council, Cabinet, Overview and Scrutiny and other committee meetings can be found on the Council website: www.cheltenham.gov.uk


Contacting us


For more information or to give us your views on any of the items included in this plan, contact the officer or the portfolio holder shown next to the item.

For information on visiting meetings or asking questions at Council itself, please contact Rosalind Reeves, Democratic Services Manager telephone 01242 77 4937, email rosalind.reeves@cheltenham.gov.uk


For a copy of the forward plan please call Rosalind Reeves, telephone 01242 774 937, email rosalind.reeves@cheltenham.gov.uk


Forward Plan / Workprogramme									
Meeting Date	Decision making body	Decision type	Report title and brief summary of issue	Policy Implications / decisions req'd	Officer Approval level	Cabinet Member responsible for decision	Consultation details	Reports and documents	Contact details
16/03/10	Cabinet		2010-2015 Corporate Strategy	Approval before Council on 29/03/10	SLT 2 March	Leader			Richard Gibson, Policy and Partnerships Manager
16/03/10	Cabinet	Non Key	Community value lettings. Renting properties below the market rate to benefit the community	To agree an approach on properties which would form the basis of a policy framework for the future	SLT 2 March	Built Environment			Mike Redman AD Built Environment Joanna Sill Property Surveyor
16/03/10	Cabinet	Non Key	Safeguarding Children and Young People progress Report	To endorse the action plan	SLT 2 March	Housing and Safety		GSCB Audit; GSCB Audit action plan	Tracy Brown, Partnership Officer
16/03/10	Cabinet	Non key	Joint Core Strategy - Results of consultation	To note any information received.	SLT 2 Mar	Leader			Tracey Crews, Strategic Land Use Manager

16/03/10	Cabinet	Key 	CBH New Build	To approve recommendations before going to Council on 29/03/10	AD - Community services	Housing and Safety	schemes have all undergone full consultation. Discussions have also taken place with developer partners, HCA, finance and legal	Previous reports. Funding decision of the HCA	Peter Woolley, AD Community Services and Mark Sheldon, Chief Finance Officer
16/03/10	Cabinet	Non Key	Review of Equality and Diversity Policy	To note progress made	SLT 2 Mar	Leader			Richard Gibson Policy and Partnerships Manager
16/03/10	Cabinet		Feedback on Neighbourhood Management consultation		SLT 2 Mar	Finance and Community Development			Richard Gibson, Policy and Partnerships Manager

16/03/10	Cabinet	Key 	ICT Strategy	Approval of the ICT strategy	SLT-2 Mar	Corporate Services	Meetings with all DMT's, selected councillors, Strategic Directors and others. Questionnaire to all service users and others to be determined.	Draft ICT Strategy	Rachel McKinnon ICT Business Support Manager
16/03/10	Cabinet	Non Key	Licence Provision for applicants aged 16 to 18 years who are requesting local authority housing	To accept proposed licence for use with CBC stock for all 16 to 18 year old tenancies	SLT 2 Mar	Housing and Safety	CBH Executive and SMT;tenant and residents	Under 18s Licence Conditions	Paul Stephenson, Assistant Chief Executive, Service Delivery,CBH
16/03/10	Cabinet	Non Key	Update on GO-7 & Governance	The decision to approve the S101 arrangement for the first Centre of Excellence will require a decision to be made by Cabinet	SLT 2 Mar	Corporate Services	Chief Execs of GO-7 partners, relevant cabinet members and GO-7 sponsoring group	Governance guidance advice prepared by rep from One Legal who sits on GO-7 Programme Board	Pat Pratley, Strategic Director

27/04/10	Cabinet	Non Key	To agree the anti-social behaviour action plan for 2009/10 (deferred from 8/12/09 to allow liaison with the County re their plan)		SLT 5 Jan	Housing and Safety			Trevor Gladding Community Safety and Licensing Manager
27/04/10	Cabinet		Revs and Bens/ICT Shared Service		SLT 13 Apr	Corporate Services			Jackie Tavener, AD Customer Access and Service Transformation
27/04/10	Cabinet		Quarterly Budget Monitoring report – position to end February 2010 Report on the financial position on revenue and capital budgets at regular intervals during the financial year	Should financial monitoring highlight any significant variances then decisions may need to be made in respect of remedial action or an approval to revise the budget or additional use of general reserves	SLT	Finance and Community Development	Legal and HR	Budget monitoring with budget holders	Paul Jones Head of Financial Services

27/04/10	Cabinet		Hate Crime Framework	To agree the policy	SLT 22 Dec	Housing and Safety			Peter Woolley, AD Community Services
27/04/10	Cabinet		Update on Midwinter Area Improvement	To update Cabinet on developments	SLT 13 Apr	Built Environment			David Roberts, Head of Property & Asset Management
01/06/10	Cabinet	NOTHING YET IDENTIFIED							
22/06/10	Cabinet	Key 	Financial Outturn 2009/10 A summary of the financial outturn for 2009/10 for General Fund Revenue and Capital and the Housing Revenue account and monitoring of budgets to end of May 10	Final approval by Cabinet.	SLT	Finance and Community Development	BOD Leader	Outturn budgets and supporting working paper	Mark Sheldon Chief Finance Officer
22/06/10	Cabinet	Non Key	Health and Safety Service Delivery Plan		AD	Housing and Safety	Internal as part of report clearance process		Yvonne Hope Env Health Manager
22/06/10	Cabinet	Non Key	Food Service Delivery Plan		AD	Housing and Safety	Internal as part of report clearance process		Yvonne Hope Env Health Manager

22/06/10	Cabinet	Key 	Gloucestershire Housing Strategy, 'Gloucestershire Housing Opportunities 2010-2015'	Recommendation to Council to adopt County wide housing strategy	SLT			Gloucestershire Housing Needs Assessment 2009 - Fordham Research	Kath Chamberlain Service Manager Stronger Communities
22/06/10	Cabinet		Cabinet appointment to outside bodies						Rosalind Reeves, Democratic Services Manager
22/06/10	Cabinet		Asset Management Plan			Built Environment			David Roberts, Head of Property & Asset Management
22/06/10	Cabinet		Management of Park Cafes						Rob Bell, Assistant Director (Operations)